

CCER / ISA Exam Instructions

For exams given in the BYUH Testing Center

Student fills in these items:

Student Name: _____

Requested Date: _____

Requested Time: _____

Which Part? All Part1 Part2

(Part1 is systems analysis, management information systems, and related material. Part2 is database, programming, networking, and related material.)

Administrator will fill in:

Exam: _____

Exam Group: _____

Exam Password: _____

Earliest Start: _____

Latest Start: _____

You will be given this paper at the BYUH Testing Center, filled in with your personal information.

- Go to a computer with Internet access.
- Browse to <http://www.iseducation.org/>
- Click on “Sign-in” (upper right corner)
- Fill in your email address.
- Fill in your CCER password.
- Press the “Sign in” button.

You will be taken to the “StudentMain” screen, where your name will appear in the upper right corner, right above the “Sign-out” button. You should see a list of options like these.

- Edit Personal Information
- View CCER Exam Reports
- View Registered CCER Exams
- Change Password
- Register for a CCER Exam
- Start/resume CCER Exam

- Register for your CCER Exam group (stated above)
- Press “Start/resume CCER Exam”
- Select your exam group.
- Wait for the start time.
- Enter your Exam Password (stated above)
- Press “Proceed”

You will be given an instruction screen. Read the instructions carefully. Take your time.

Each question has a number. As you take the test, you may wish to make a list of numbers for questions that you wish to visit again. That way, after you finish the questions you know, you can go back to the ones that you are unsure about.

Pace Yourself

There is not usually time to think deeply about every question. You can use the following chart to pace yourself.

Full ISA		Part1 or Part2	
Time Left	Questions	Time Left	Questions
180 min	0 done	90 min	0 done
170 min	14 done	80 min	14 done
160 min	29 done	70 min	29 done
150 min	43 done	60 min	43 done
140 min	58 done	50 min	58 done
130 min	72 done	40 min	72 done
120 min	86 done	30 min	86 done
110 min	100 done	20 min	100 done
100 min	114 done	10 min	114 done
90 min	129 done	0 min	129 done
80 min	143 done		
70 min	158 done		
60 min	172 done		
50 min	186 done		
40 min	200 done		
30 min	214 done		
20 min	229 done		
10 min	243 done		
0 min	258 done		